

Anita City Council  
November 11, 2020  
7:30 p.m.

The Regular City Council Meeting of the Anita City Council was held November 11, 2020 with Mayor Harris presiding. In order to help stop the spread of the COVID-19 virus, the regular meeting of the Anita City Council was held at City Hall while also electronically utilizing the platform Zoom to allow the public to attend. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis. On March 19, 2020, Governor Reynolds issued a proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. The agenda was posted 24 hours in advance at City Hall, Anita Post Office, and the Anita Channel to give instructions on how others could participate in the meeting.

Council Members present were: John Knutson, Ben Daughenbaugh, Mark Harris, Kevin Littleton and Tim Wheelock.

Also present were City Attorney Justin Hockenberry, John Pollock with the Street Department, Sara Young Anita Public Library Director and Curt Campman with JEO.

With the additional following citizens of Anita in attendance: Deanna Andrews. Attending via Zoom were Mayor Tom Harris, and Carolyn Modrell.

Mayor T Harris called the regular city council meeting to order at 7:31 p.m.

Motion by Littleton; second by Knutson to approve the agenda as posted, including the consent agenda. Ayes: All. Motion Carried.

Sara Young gave the Library's annual report.

Curt with JEO spoke about the bids the city received for the Wastewater Treatment system update.

Motion by Daughenbaugh; second by Knutson to approve Resolution 20-35 "AWARDING CONTRACTS FOR THE 2019 WATER SUPPLY IMPROVEMENTS PROJECT"  
Ayes: Knutson, M Harris, Daughenbaugh, Littleton, Wheelock. Nays: None. Motion Carried.

Motion by Knutson; second by Daughenbaugh to amend and approve Resolution 20-35 "AWARDING CONTRACTS FOR THE 2019 WATER SUPPLY IMPROVEMENTS PROJECT WITH IT BEING CONDITIONAL ON THE CHANGE ORDER FOR GROUP B THAT IT WILL NOT BE RESCINDED."  
Ayes: Knutson, M Harris, Daughenbaugh, Littleton, Wheelock. Nays: None. Motion Carried.

Bids were awarded were as follows:

Group A: C.L. Carroll Co for a total of \$3,714,190.

Group B: Electrical: Price Electric for a total of \$573,134.88.

Motion by Knutson; Second by Wheelock to approve Resolution 20-37 “APPROVING FINAL PLAT OF ANITA AIRPORT ADDITION PREPARED BY SNYDER & ASSOCIATES.”

Ayes: Knutson, M Harris, Daughenbaugh, Littleton, Wheelock. Nays: None. Motion carried.

Motion by Littleton; Second by Daughenbaugh to approve Resolution 20-26 “INTENT TO SELL LOT 1 OF ANITA AIRPORT ADDITION TO CRAIG WOODLEY AND SETTING DATE FOR PUBLIC HEARING FOR DECEMBER 9, 2020.”

Ayes: Knutson, M Harris, Daughenbaugh, Littleton, Wheelock. Nays: None. Motion carried.

Rezoning of the Airport Property located at and near 500 Truman Rd, Parcel #'s 320020269001000, 320020119001002 and 320020126001000 was tabled.

Motion by Littleton; second by Knutson to approve Ordinance “AMENDMENT OF TITLE VI, CHAPTER 7, SUBDIVISION REGULATIONS, SECTIONS 6-7-1 THRU 6-7-40 TO CORRECT TYPOGRAPHICAL ERRORS AND OMISSIONS AND REMOVE UNNECESSARY PROCEDURES FROM EXISTING CODE.”

Ayes: Knutson, M Harris, Wheelock, Daughenbaugh, Littleton. Nays: None. Motion carried.

Motion by Daughenbaugh; second by Knutson to waive second and third reading of Restatement and AMENDMENT OF TITLE VI, CHAPTER 7, SUBDIVISION REGULATIONS, SECTIONS 6-7-1 THRU 6-7-40 TO CORRECT TYPOGRAPHICAL ERRORS AND OMISSIONS AND REMOVE UNNECESSARY PROCEDURES FROM EXISTING CODE.”

Ayes: Knutson, M Harris, Wheelock, Daughenbaugh, Littleton. Nays: None. Motion carried.

A mask mandate was discussed. Masks are required in City buildings.

28E Fire updated agreements are being worked on currently.

Safety was discussed along with the Streets Department. Reflective High Visibility safety shirts are being checked into for pricing and purchase.

A part time snow removal hire was discussed with a CDL being required. The position will be advertised.

City Attorney, Justin Hockenberry gave an update to the council.

Discussion held on nuisance abatements.

The next regular monthly Anita City Council meeting on December 9, 2020 at 7:30 pm at City Hall, if able, or via electronic meeting utilizing zoom. Details will be posted if the meeting will be held electronically due to COVID-19.

Motion by Wheelock; second by Knutson to adjourn. Ayes: All. Motion Carried, meeting adjourned at 8:30 p.m.

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Mayor, Thomas Harris

ATTEST:

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Kaitlin Hodges, City Clerk

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
BAKER & TAYLOR	BOOKS	73.89
WESTEL SYSTEMS	PHONE EXPENSE-CH	373.03
BLACK HILLS ENERGY	NATURAL GAS-SHED	107.59
UNITED HEALTH CARE HEALTH	HEALTH INSURANCE	2,612.26
LIBWESTEL	PHONE EXPENSE	158.60
LIBBLACK	NATURAL GAS	49.07
CAPPEL'S ACE HARDWARE	SUPPLIES	89.99
ED'S LAWN EQUIPMENT	MOWER MAINT/REPAIR	28.00
JOE NELSEN	BUILDING PERMIT-2307 HILLTOP	24.00
CITY OF ATLANTIC	LAB TESTS	490.00
ALLIANT ENERGY	ELECTRIC AT LAGOONS	1,995.14
ANITA TRIBUNE	PUBLISHING/ADVERTISING-CH	290.23
ANDERSON SERVICES	WINDOW WASHING	12.00
ANITA DEVELOPMENT	DONATION	200.00
CARDMEMBER SERVICES	OFFICE SUPPLIES/NEW DESK	438.18
IPERS	IPERS	2,438.22
EFTPS	FED/FICA TAXES	3,228.84
AMU	UHC REFUND 2019	826.80
O'REILLY AUTO PART	OIL/GREASE	114.29
MAYNARD CUSTOM SOLUTIONS	ANNUAL SERVICES	2,880.00
CASS CO LANDFILL	28E QUARTERLY FEE	2,916.00
IOWA WORKFORCE	3RD QUARTER UNEMPLOYMENT 2020	42.12
JACOBSEN'S OF ADAIR	STOP REPAIR KIT	14.05
ATLANTIC PEST CONTROL	PEST CONTROL-FIRE	50.00
TIRES & SERVICE	MOUNT TIRES-SKIDLOADER	3,000.50
ATLANTIC MOTOR SUPPLY	DIESEL TREATMENT	161.48
MARC	DE-ICER	144.03
AIRGAS NORTH CENTRAL	OXYGEN-FIRE	36.47

ZIEGLER CAT	SENSOR-PARTS-FIRE	171.75
CADCO	2021 MEMBERSHIP DUES	525.00
FELD FIRE	TRUCK REPAIR-PUMP	3,212.70
CAPITAL CITY EQUIPMENT CO	TIRES-SKIDLOADER	527.96
AMAZON	SUPPLIES	223.06
JEO CONSULTING GROUP INC	WW SYSTEM UPDATE	7,325.00
CASS CO SHERIFF'S OFFICE	28E AGREEMENT-POLICE	6,151.00
STEFFENSEN CONSTRUCTION	6 KEYS/LABOR	45.00
WEX BANK	FUEL	722.69
VERIZON	MIFI-FD	40.01
BLACK SHEEP GARAGE	DUMP TRUCK OIL-WELDING FIX	1,335.43
MOSQUITO CONTROL OF IOWA	MOSQUITO CONTROL 2020	4,880.00
OATHOUDT SOLUTIONS	REPAIR LIGHTS IN KITCHEN-CC	341.76
SWANK MOVIE LICENSING USA	ANNUAL SITE LICENSE	226.00
LIBERTY NATIONAL	LIFE AFTER TAX	407.99
JOHN KNUTSON	MILEAGE REIMBURSEMENT	77.74
GWORKS	2021 LICENSE FEE	1,576.87
BOLAND RECREATION	SAFETY SURFACE GROUND COVER	4,500.00
TOWNCLOUD, INC	AGENDA PREP SOFTWARE	50.00
STEPHEN RUGGLES	SEWER REFUND	30.00
PAYROLL CHECKS	PAYROLL CHECKS ON 10/22/2020	4,061.33
PAYROLL CHECKS	PAYROLL CHECKS ON 11/02/2020	3,050.87
PAYROLL CHECKS	PAYROLL CHECKS ON 11/05/2020	3,903.07
	<b>CLAIMS TOTAL</b>	66,180.01
	GENERAL FUND	29,776.35
	LIBRARY FUND	8,036.43
	AIRPORT FUND	259.58
	ROAD USE TAX FUND	7,986.33
	EMPLOYEE BENEFITS FUND	2,759.28
	PROJECT PLAYGROUND FUND	4,500.00
	SEWER FUND	5,537.04
	WW TREATMENT FACILITY FUND	7,325.00
	<b>TOTAL EXPENDED FUNDS</b>	66,180.01
	<b>OCTOBER 2020 RECEIPTS</b>	
	GENERAL FUND	89,996.79
	LIBRARY FUND	2,469.23
	ROAD USE TAX FUND	8,406.02
	EMPLOYEE BENEFITS FUND	18,812.88
	EMERGENCY MANAGEMENT	2,469.23
	LOST	11,208.14
	TAX INCREMENT FINANCING	44,241.10
	TIF LMI DEER RIDGE	5,347.43
	RESTRICTED GIFTS	1,632.61

SEWER	23,387.73
<b>TOTAL OCTOBER 2020 RECEIPTS</b>	<b>207,971.16</b>