

The Regular City Council Meeting of the Anita City Council was held May 13, 2020 with Mayor Harris presiding. In order to help stop the spread of the COVID-19 virus, a special meeting of the Anita City Council was held electronically utilizing the platform. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis. On March 19, 2020, Governor Reynolds issued a proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. The agenda was posted 24 hours in advance at Rolling Hills Bank, First National Bank, City Hall, Anita Post Office, the Anita Channel and Main Street Market to give instructions on how others could participate in the meeting.

Council Members present were: John Knutson, Ben Daughenbaugh, Mark Harris and Kevin Littleton. Absent was Tim Wheelock.

Also present were John Pollock, David Hockenberry, Leon Vogl, Jim Mailander, John McCurdy, Darryl Hockenberry, Sara Young, Nancy Farley and Dave Winther.

Motion by Littleton; second by Daughenbaugh to approve the agenda as posted. Ayes: All. Motion Carried.

Motion by Littleton; second by Daughenbaugh to approve minutes of the April 8, 2020 Council Meeting. Ayes: All. Motion Carried.

Motion by Knutson; second by Daughenbaugh to approve the clerk/treasurer's report. Ayes: All. Motion carried.

Motion by Littleton; second by Knutson to approve the invoices as presented. Ayes: All. Motion carried.

Motion by Littleton; second by Knutson to approve Main Street Market's Liquor License. Ayes: All. Motion carried.

Motion by Littleton; second by Knutson to approve Anita Volunteer Fireman's Liquor License. Ayes: All. Motion carried.

Motion by Knutson; second by M. Harris to approve Huffy's Liquor License. Ayes: All. Motion carried.

All inactive sewer account bills will be starting to go out this month for Sewer Availability Fee. The ordinance was approved in August so it should have started being billed in September but now City Hall will be billing for the Sewer Availability fee which is \$30 a month. Payments can be dropped off at City Hall to the clerk or in the drop box.

Rolling Hills Bank will be financing the Wastewater Sewer Project. The City received the DNR permit and is currently waiting on easements to be signed so we can move forward with the project.

Ordinance 6-14-3 was considered and read regarding "Property Maintenance" requiring property owners to maintain and mow abutting property outside the lot and property lines up to the public street. Title VI Physical Environment, Chapter 14 Property Maintenance.

Motion by Littleton; second by Knutson to approve the first reading of Ordinance 6-14-3 amending "PROPERTY MAINTENANCE PROVISIONS REQUIRING PROPERTY OWNERS TO MAINTAIN AND MOW ABUTTING PROPERTY OUTSIDE THE LOT AND PROPERTY LINES UP TO THE PUBLIC STREET" Title VI Physical Environment, Chapter 14 Property Maintenance. Ayes: Knutson, Littleton, Daughenbaugh, M Harris. Abs: Wheelock. Nays: None. Motion Carried.

Motion by Knutson; second by Littleton to suspend the rules requiring an ordinance be voted on for passage at two council meetings prior to this meeting with respect to Ordinance 6-14-3 "PROPERTY MAINTENANCE PROVISIONS

REQUIRING PROPERTY OWNERS TO MAINTAIN AND MOW ABUTING PROPERTY OUTSIDE THE LOT AND PROPERTY LINES UP TO THE PUBLIC STREET” Title VI Physical Environment, Chapter 14 Property Maintenance. Ayes: Knutson, Littleton, Daughenbaugh, M Harris. Abs: Wheelock. Nays: None. Motion carried.

Motion by M Harris; second by Knutson to approve final passage and adoption with respect to Ordinance 6-14-3 “PROPERTY MAINTENANCE PROVISIONS REQUIRING PROPERTY OWNERS TO MAINTAIN AND MOW ABUTING PROPERTY OUTSIDE THE LOT AND PROPERTY LINES UP TO THE PUBLIC STREET.” Title VI Physical Environment, Chapter 14 Property Maintenance. Ayes: Knutson, Littleton, Daughenbaugh, M Harris. Abs: Wheelock. Nays: None. Motion carried.

The Street Department was discussed. Many projects are currently going on. Alleys were measured for estimation for asphalt, pot holes being fixed, painting Main St and the work being done on the airport culvert. Safety was also discussed. There will be requirements to attend future safety classes with WCISA as well as online safety classes with IMWCA.

14 Sun Valley Dr was discussed. The trailer was removed as well as a camper trailer. Someone is interested in purchasing the lot to remove the home and save the garage.

630 Main Street was discussed. The City has put in an application for emergency removal as the building is feared to cave in at any time. Everything must be treated as like it’s contaminated. The city will also be responsible for landfill fees. Motion by Littleton; second by M Harris to approve bid of \$21,100 from Petersen Fencing & Asbestos Supervisor. Ayes: All. Motion carried.

It was requested to order some Red Ball to put on Dave Boldt Field. Motion by Knutson; Second by Littleton to approve ordering Red Ball. Ayes: All. Motion carried.

Discussion held on nuisance abatements.

City Hall will remain closed to the public but if an appointment is requested the city clerk will be in the office Tuesday/Thursday, 8 am to 12 pm. If an appointment is requested, a mask will be required to be put on before entering the building. Motion by Littleton; second by Knutson to have City Hall open for appointments only during the week on Tuesday and Thursday. Ayes: All. Motion carried.

A vicious animal was discussed. Measures have been taken to ensure the animal isn’t any harm to the public. The Council warned if anything were to happen in the future, it would be required to take the animal out of city limits or put the animal down.

City Council failed to properly motion and vote to go into closed session but was all in agreement to go into closed session and otherwise complied with Iowa State Law during the closed session pursuant to section 21.5(1)(i) of The Code of Iowa.

Motion by Littleton; Second by Knutson to end closed session pursuant to section 21.5(1)(i) of The Code of Iowa. Ayes: Knutson, Littleton, Daughenbaugh, M Harris. Abs: Wheelock. Nays: None. Motion carried.

The next meeting will be for FY20 2<sup>nd</sup> Budget Amendment on May 27<sup>th</sup> with the regular monthly Anita City Council meeting on June 10<sup>th</sup>, 2020 at 7:30 pm at City Hall, if able, or via electronic meeting utilizing zoom. Details will be posted if either of the meetings will be held electronically due to COVID-19.

Motion by Knutson; second by Littleton to adjourn. Ayes: All. Motion Carried, meeting adjourned at 9:45 p.m.

CLAIMS REPORT				
VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
AGRI DRAIN	DITCH MAINTENANCE	249.16	30293	4/22/2020
AIRGAS NORTH CENTRAL	LATE CHARGE	2.97	30290	4/20/2020
ALLIANT ENERGY	ELECTRIC AT LAGOONS	2,770.90	30309	5/12/2020

ANITA MUNICIPAL UTILITIES	UTILITIES-CC	292.44	30310	5/12/2020
ANITA MUNICIPAL UTILITIES	DANILES TAX-WATER/SEWER	160.50	30338	5/13/2020
ANDERSON SERVICES	WINDOW WASHING	24.00	30311	5/12/2020
ANITA DEVELOPMENT	DONATION	200.00	30312	5/12/2020
ANITA SUPPLY CENTER	CITY HALL FLOORING SUPPLIES	1,429.51	30296	4/22/2020
ANITA SUPPLY CENTER	SUPPLIES	122.87	30313	5/12/2020
ANITA TRIBUNE	PUBLISHING/ADVERTISING	360.30	30314	5/12/2020
ATLANTIC FIRE DEPARTMENT	SUPPLIES-FOAM	612.00	30291	4/20/2020
ATLANTIC NEWS TELEGRAPH	DANIEL'S TAX AD	112.00	30315	5/12/2020
ATLANTIC PEST CONTROL	PEST CONTROL-FIRE	150.00	30289	4/20/2020
BLACK HILLS ENERGY	NATURAL GAS-FIRE	247.82	30316	5/12/2020
BLACK HILLS ENERGY	NATURAL GAS-630 MAIN ST PTO SHAFT FOR TRACTOR	4.59	30339	5/13/2020
BLACK SHEEP GARAGE	MOWER	1,251.93	30317	5/12/2020
BM SALES	PAPER TOWELS/TOILET PAPER	118.00	30294	4/22/2020
CAPPEL'S ACE HARDWARE	SUPPLIES	17.98	30318	5/12/2020
	IOWA EMPLOYMENT			
CARDMEMBER SERVICES	TRAINING	919.02	30319	5/12/2020
	ABSTRACT SEARCH-			
CASS CO ABSTRACT CO	EASEMENTS	125.00	30340	5/13/2020
CASS CO SHERIFF'S OFFICE	28E AGREEMENT	5,972.00	30320	5/12/2020
CINTAS	MEDICAL SUPPLIES	58.76	30321	5/12/2020
CITY OF ATLANTIC	LAB TESTS	380.00	30322	5/12/2020
DANKO EMERGENCY EQUIP	GLOVES	409.72	30295	4/22/2020
EFTPS	FED/FICA TAXES	2,889.35	10174569	4/23/2020
HALLETT MATERIALS	PEA GRAVEL	374.66	30323	5/12/2020
IA DEPT OF TRANSPORTATION	SALT PURCHASE	1,834.47	30324	5/12/2020
IPERS	IPERS	2,242.52	10174568	4/23/2020
JASON ROBERTS	PEA GRAVEL DELIVERY	167.76	30325	5/12/2020
	FURNACE FILTER			
JOHN KNUTSON	REIMBURSEMENT	282.48	30326	5/12/2020
KELLY LINDBLOM	JANITORIAL	177.75	30327	5/12/2020
KELTEK INC	LIGHT BAR	1,767.56	30328	5/12/2020
BLACK HILLS ENERGY	NATURAL GAS	119.04	30341	5/13/2020
LIBERTY NATIONAL	LIFE PRE TAX	35.10	30292	4/20/2020
LIBERTY NATIONAL	LIFE PRETAX	97.92	30297	4/22/2020
LIBERTY NATIONAL	LIB WITHHOLDING LIFE	35.10	30329	5/12/2020
MAYNARD CUSTOM SOLUTIONS	SERVER MAINT - 1 YR	120.00	30342	5/13/2020
WESTEL SYSTEMS	PHONE EXPENSE	156.76	30343	5/13/2020
	LEGAL FEES-TRNSFR LT 505			
MAILANDER LAW	MAIN	242.00	30330	5/12/2020
NISHNA VALLEY CYCLE	REPAIR	70.62	30331	5/12/2020
O'REILLY AUTO PARTS	OIL	93.95	30332	5/12/2020
O'REILLY AUTO PARTS	ANTIFREEZE	35.98	30344	5/13/2020
OLSEN FUEL SUPPLY	DIESEL FUEL	20.00	30333	5/12/2020
SARA YOUNG	REIMBURSEMENT-SUPPLIES	68.88	30345	5/13/2020
	SURVEY AIRPORT RD-			
SNYDER & ASSOCIATES, INC	SUBDIVISION	10,300.00	30298	4/24/2020
	DANIELS TAX CLOSING			
THE ADAIR NEWS	PUBLISHING	43.00	30335	5/12/2020
UHS PREMIUM BILLING	HEALTH INSURANCE-STREETS	3,152.32	30288	4/20/2020
VERIZON	MIFI SERVICE-FD	40.01	30336	5/12/2020

WESTEL SYSTEMS	PHONE EXPENSE-CH	379.33	30337	5/12/2020
WEX BANK	GASOLINE	1,039.22	30346	5/13/2020
Accounts Payable Total		41,777.25		
Total Paid On: 4/23/20		3,553.09		
Total Paid On: 5/01/20		2,664.85		
Total Paid On: 5/07/20		4,430.27		
Total Payroll Paid		10,648.21		
<b>***** REPORT TOTAL *****</b>		<b>52,425.46</b>		
GENERAL		30,474.94		
LIBRARY		4,706.56		
AIRPORT		449.91		
ROAD USE TAX		8,671.51		
EMPLOYEE BENEFITS		2,088.22		
SEWER		6,034.32		
<b>TOTAL FUNDS</b>		<b>52,425.46</b>		
<b>APRIL 2020 RECEIPTS</b>				
GENERAL		102,832.73		
LIBRARY		2,288.77		
AIRPORT		105.00		
ROAD USE TAX		11,320.03		
EMPLOYEE BENEFITS		18,944.05		
EMERGENCY MANAGEMENT		2,288.77		
LOST		8,473.54		
TAX INCREMENT FINANCING		43,978.85		
TIF LMI		5,231.03		
RESTRICTED GIFTS		11,133.45		
DEBT SERVICE		4,193.26		
PROJECT PLAYGROUND		6,000.00		
SEWER		21,510.51		
<b>TOTAL FUNDS RECEIVED</b>		<b>238,299.99</b>		

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Mayor, Thomas Harris

ATTEST:

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Kaitlin Hodges, City Clerk