

The Regular City Council Meeting of the Anita City Council was held June 10, 2020 with Mayor Harris presiding. In order to help stop the spread of the COVID-19 virus, a special meeting of the Anita City Council was held electronically utilizing the platform. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis. On March 19, 2020, Governor Reynolds issued a proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. The agenda was posted 24 hours in advance at Rolling Hills Bank, First National Bank, City Hall, Anita Post Office, the Anita Channel and Main Street Market to give instructions on how others could participate in the meeting.

Council Members present were: John Knutson, Ben Daughenbaugh, Mark Harris and Kevin Littleton. Absent was Tim Wheelock.

Also present were Jim Mailander, Dave Winther, Mike Tibken, Randy Gregersen and Tammi Williamson.

Motion by M Harris; second by Littleton to approve minutes of the May 13, 2020 Council Meeting with a correction to only a camper trailer being removed from 14 Sun Valley Dr and to approve minutes of the May 27, 202 Special City Council Meeting. Ayes: All. Motion Carried.

Motion by Littleton; second by Daughenbaugh to approve the clerk/treasurer's report. Ayes: All. Motion carried.

Motion by Daughenbaugh; second by M Harris to approve the invoices as presented. Ayes: All. Motion carried.

Motion by M Harris; second by Daughenbaugh to approve Cigarette Permits for Casey's, Main St Market and Olsen Fuel Supply.

Motion by Littleton; second by M Harris to approve Resolution # 20-24 "TRANSFER OF PROPERTY AT 14 SUN VALLEY DR, ANITA FOR \$1,000." Dave will be removing 2 sheds and Randy will be taking care of the rest within 3 months. Ayes: Knutson, Littleton, M Harris, Daughenbaugh. Nays: None. Absent: Wheelock. Motion Carried.

Motion by Knutson; Second by M Harris for the council to apply for the CDBG grant again this year through SWIPCO. Their decision was to apply for the Owner Occupied: Exterior Improvements section of the grant. Ayes: All. Motion carried.

Motion by Daughenbaugh; second by M Harris to approve amendment to the Owner-Engineer agreement with JEO for the Waste Water Sewer project. Ayes: All. Motion carried. An update is needed due to JEO having to change direction on where the electric line is going to be placed for easements due to land owners' refusal to sign allowing the city to install an electric line as they had previously designed.

The city will not allow the capping off of sewer lines for a way to not pay the sewer availability fee. This is not in the best interest of the city as it will cause more costs down the road if anyone were to want to connect back to the city sewer.

A committee was formed to study septic systems within city limits. Discussion tabled.

The City of Anita will be assessing properties with unpaid, delinquent Sewer Connection Availability fees annually, as a special assessment to Property Taxes.

Motion by M Harris; second by Knutson to approve paying for a new roof on the low income apartment buildings, with a cap of \$20,000. Ayes: All. Motion carried. They will be putting 30 year shingles on the building.

The Street Department was discussed. There is a tree on Chestnut Street that is unhealthy and rotten. Dave says that the tree is unsafe and they will be taking the tree down. Also we will be receiving a quote for asphalt to put down on alleys throughout town.

Motion by Littleton; second by M Harris to approve Resolution # 20-25 “SETTING HOURLY WAGES OF CITY EMPLOYEES” was tabled until the June 24, 2020 council meeting.

Motion by Littleton; second by Daughenbaugh to approve Resolution # 20-26 “APPROVING YEAR END TRANSFERS.” Ayes: Knutson, Littleton, M Harris, Daughenbaugh. Nays: None. Absent: Wheelock. Motion Carried.

Project Playground installation is being pushed back due to COVID.

Discussion held on nuisance abatements.

City Hall will remain closed to the public and by appointment only, Tuesday/Thursday, 8 am to 12 pm.

The next meeting will be for FY20 3rd Budget Amendment on June 24th at 6:30 with the regular monthly Anita City Council meeting on July 8, 2020 at 7:30 pm at City Hall, if able, or via electronic meeting utilizing zoom. Details will be posted if either of the meetings will be held electronically due to COVID-19.

Motion by Littleton; second by Knutson to adjourn. Ayes: All. Motion Carried, meeting adjourned at 9:03 p.m.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ADAIR AUTO PARTS	AIR FILTER	99.98	30369	6/9/2020
AGRI DRAIN	TRAIL MAINT SUPPLIES	1,578.00	30407	6/9/2020
ALLIANT ENERGY	ELECTRIC AT LAGOONS	2,505.84	30370	6/9/2020
SYNCB/AMAZON	SUPPLIES-COVID-CLEANING	153.96	30409	6/10/2020
ANITA MUNICIPAL UTILITIES	TIF REVENUE DEER RIDGE	16,181.70	30371	6/9/2020
ANDERSON SERVICES	WINDOW WASHING	12	30372	6/9/2020
ANITA CABINETRY PLUS	BOOKCASES/SCREENS	1,022.00	30410	6/10/2020
ANITA DEVELOPMENT	DONATION	200	30373	6/9/2020
ANITA SUPPLY CENTER	PARK ENTRANCE	345.23	30374	6/9/2020
ANITA TRIBUNE	PUBLISHING-CH	389.1	30375	6/9/2020
ARLYN LUND	LAWN SEED	120	30376	6/9/2020
ATLANTIC MOTOR SUPPLY	GREASE GUN	24.02	30377	6/9/2020
ATLANTIC PEST CONTROL	PEST CONTROL-FIRE	50	30348	5/21/2020
BAKER & TAYLOR	BOOKS	32.47	30411	6/10/2020
BLACK HILLS ENERGY	NATURAL GAS	279.37	30378	6/9/2020
CAPPEL'S ACE HARDWARE	SUPPLIES	95.92	30379	6/9/2020
CARDMEMBER SERVICES	GOOGLE	35.64	30380	6/9/2020
CASS CO ABSTRACT CO	LEIN SEARCH-WW SEWER PROJECT	1,000.00	30381	6/9/2020
CASS CO LANDFILL	DISPOSAL-DANIELS/NUISANCE	79	30349	5/21/2020
CASS CO LANDFILL	28E AGREEMENT-QUARTLERLY FEE	2,916.00	30382	6/9/2020
CASS CO SHERIFF'S OFFICE	28E AGREEMENT-POLICE	5,972.00	30383	6/9/2020
CITY OF ATLANTIC	LAB TESTS	846.5	30384	6/9/2020
CRESTON PUBLISHING COMPANY	DANIELS TAX CLOSING PUBLISHING	84	30385	6/9/2020
DAN'S SANITATION	MARCH/APRIL GARBAGE	300	30386	6/9/2020
ECHO CONCRETE L.L.C.	DRIVEWAY FIX/STREETS REPAIR	1,312.50	30408	6/9/2020
ED'S LAWN EQUIPMENT	MOWER MAINT/REPAIR	343.4	30387	6/9/2020
EFTPS	FED/FICA TAXES	3,169.42	10174573	5/21/2020
FASTENAL	DRY LUBE/BLADE	294.89	30388	6/9/2020

OMG MIDWEST, INC	PEA GRAVEL-HILLTOP AND PPLAY	820.88	30389	6/9/2020
IOWA FINANCE AUTHORITY	SEWER BOND PYMT-PRINCIPAL	41,680.00	10174574	6/1/2020
IPERS	IPERS	774.48	10174575	5/21/2020
IPERS	IPERS	550.73	10174576	5/21/2020
IPERS	IPERS	901.58	10174577	5/21/2020
JACOBSEN'S OF ADAIR	SUPPLIES	46	30350	5/21/2020
JASON ROBERTS	ROCK DELIVERY	623.56	30390	6/9/2020
JEO CONSULTING GROUP INC	WW SEWER PROJECT	1,270.00	30391	6/9/2020
KELLY LINDBLOM	JANITORIAL	202.5	30392	6/9/2020
BLACK HILLS ENERGY	NATURAL GAS-LIBRARY	95.23	30412	6/10/2020
DEMCO	LAMINATING SUPPLIES	51.65	30413	6/10/2020
LIBERTY NATIONAL	LIFE PRETAX	97.92	30357	5/21/2020
LIBERTY NATIONAL	LIBRARY LIFE WITHOLDING	35.1	30368	6/2/2020
QUILL	OFFICE SUPPLIES	40.78	30414	6/10/2020
WESTEL SYSTEMS	PHONE EXPENSE	156.76	30415	6/10/2020
MAILANDER LAW	LEGAL FEES	75	30393	6/9/2020
MAIN STREET MARKET	SUPPLIES	15.43	30394	6/9/2020
MIKE'S AUTO BODY	TOW TO WIOTA-2000 F350	78	30351	5/21/2020
MIKE'S AUTO BODY	TOW-NUISANCE-14 SUN VALLEY	75	30395	6/9/2020
O'REILLY AUTO PARTS	OIL/HYDROLIC FLUID	196.89	30396	6/9/2020
ROLLING HILLS BANK & TRUST	FINAL FIRE TRUCK PAYMENT	12,739.18	30347	5/14/2020
SARA YOUNG	REIMBURSEMENTS-SUPPLIES	118.87	30416	6/10/2020
SCHILDBERG CONSTRUCTION CO	1 1/2 CLEAN ROCK	505.79	30397	6/9/2020
THE TUNE-UP INN	REPAIR TO F350 GRASS UNIT	133.53	30352	5/21/2020
TIEFENTHALER AG LIME INC	REDBALL FOR DAVE BOLDT FIELD	4,026.93	30398	6/9/2020
TIRES & SERVICE	EQUIPMENT REPAIR	82.95	30399	6/9/2020
TOM MARNIN	GROUPS MAINTENANCE	125	30400	6/9/2020
UHS PREMIUM BILLING	HEALTH INSURANCE	2,612.26	30358	5/29/2020
VERIZON	MIFI SERVICE-FD	40.01	30401	6/9/2020
WESTEL SYSTEMS	PHONE EXPENSE-CH	390.98	30402	6/9/2020
WEX BANK	GASOLINE-STREETS	1,096.29	30403	6/9/2020
Accounts Payable Total		109,102.22		
Total Paid On: 5/21/20		4,426.78		
Total Paid On: 6/02/20		2,491.88		
Total Paid On: 6/04/20		3,825.68		
Total Payroll Paid		10,744.34		
***** REPORT TOTAL *****		119,846.56		
GENERAL		25,744.72		
LIBRARY		5,695.03		
AIRPORT		325.21		
ROAD USE TAX		7,452.13		
EMPLOYEE BENEFITS		2,088.22		
TAX INCREMENT FINANCING		16,018.80		
DEBT SERVICE		12,739.18		
SEWER		47,513.27		
WW TREATMENT FACILITY		2,270.00		
TOTAL FUNDS		119,846.56		
MAY 2020 RECEIPTS				
GENERAL		15,957.04		
LIBRARY		408.69		
ROAD USE TAX		9,175.22		

EMPLOYEE BENEFITS	3,382.68
EMERGENCY MANAGEMENT	408.69
LOST	9,953.74
RESTRICTED GIFTS	3.50
DEBT SERVICE	712.68
PROJECT PLAYGROUND	1,000.00
SEWER	20,599.81
WW TREATMENT FACILITY	4,032.60
TOTAL FUNDS RECEIVED	65,634.65

Mayor, Thomas Harris

ATTEST:

Kaitlin Hodges, City Clerk