

The Anita City Council met in regular session Wednesday March 11, 2020 at City Hall with Mayor Harris presiding. Council Members present were: John Knutson, Ben Daughenbaugh, and Kevin Littleton. Absent was Tim Wheelock.

Also present were Deanna Andrews, Dana Larsen, Merlin Scarf, Rex Luke, Wade Jessen, Diane Holmes, John Pollock, Al Sherbo, Connie Russell, Carolyn Modrell and Jean Jessen.

Motion by Littleton; second by Knutson to approve the agenda as posted to include the consent agenda which included the following: minutes of the February 12, 2020 Council Meeting; treasurer's report; invoices; Class C Liquor License for Crestwood Hills Golf Course. Ayes: All. Motion Carried.

Motion by Knutson; second by Littleton to approve appointment of Mark Harris filling the vacancy of the Anita City Council. Ayes: All. Motion carried.

Motion by Littleton; second by Knutson to approve Resolution #20-16 "APPROVE TRANSFER OF REAL ESTATE." Ayes: Knutson, Littleton, Daughenbaugh, Harris. Abs: Wheelock. Nays: None. Motion carried.

Motion by Knutson; Second by Daughenbaugh to approve Resolution #20-15 "APPROVE INTER-FUND TRANSFERS." Ayes: Knutson, Littleton, Daughenbaugh, Harris. Abs: Wheelock. Nays: None. Motion carried.

Motion by Littleton; second by Daughenbaugh to approve Resolution #20-17 "AMEND PREVIOUS RESOLUTIONS 19-11, 19-24 AND 19-26 TO CORRECT TRANSFER" Ayes: Knutson, Littleton, Daughenbaugh, Harris. Abs: Wheelock. Nays: None. Motion carried.

New playground equipment will be delivered the week of the 16<sup>th</sup> – 20<sup>th</sup>. Anita Town and Country was wondering when the demolition of the current equipment could start. Council will speak to Dave.

Safety was discussed. There is a chainsaw class that needs to be taken by all streets employees. All city heads will attend an OSHA class.

Rex Luke was in to discuss his driveway that hasn't been repaired. Motion by Littleton; second by Knutson to pay for the concrete while Rex gets the labor to complete the repair to his driveway. Ayes: All. Motion carried.

Knutson and Littleton went to get estimates on pickups for the street department. Base price is \$55,000. The city needs a truck with a plow. Discussion tabled.

Please be careful down at the Airport during the remainder of the Airport project.

The library was in to discuss their budget. They wanted to make sure that their total expenses were budgeted for and were wondering about how much the city funds would be. Total expenses budgeted for FY21 for the Anita Public Library is \$82,606.

The City of Anita's Annual Audit/Exam was questioned and discussed. It was stated that the debt accrued from the Wastewater Sewer Project wasn't accounted for on the Annual Financial Report. The report was completed by an outside source in order to assist the city clerk due to personal reasons. This remark was previously discussed with the auditor and it is due to the City's Iowa Finance Authority Loan for the Wastewater Sewer Project that is currently ongoing. The expenses were approved to be corrected on next year's report per auditor.

City Hall operations were also discussed. AMU's secretary states that City Hall is unprofessional and distracting. Work has been completed in a timely manner and never with any overtime accrued. Council tabled discussion.

The Public Hearing to approve FY21 Budget was rescheduled to March 23, 2020.

Discussion held on nuisance abatements.

Motion by Daughenbaugh; second by Littleton to adjourn. Ayes: All. Motion Carried, meeting adjourned at 9:02 p.m.

#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ALLIANT ENERGY	ELECTRIC AT LAGOONS	2,677.67	30199	3/11/2020
ANITA MUNICIPAL UTILITIES	TIF REVENUE FOR WATER PROJECT	85,975.35	30180	3/2/2020
ANITA MUNICIPAL UTILITIES	UTILITIES-CC	217.32	30200	3/11/2020
ANITA DEVELOPMENT	DONATION	200.00	30201	3/11/2020
ANITA SUPPLY CENTER	SIGN POSTS	92.81	30202	3/11/2020
ANITA TRIBUNE	PUBLISHING/ADVERTISING-CH	340.48	30203	3/11/2020
ANTX, INC.	ALARM SYSTEM @ LAGOON	775.77	30204	3/11/2020
ATLANTIC MOTOR SUPPLY	SUPPLIES	278.97	30205	3/11/2020
BARCO MUNICIPAL PRODUCTS	STOP SIGNS	647.02	30206	3/11/2020
BLACK HILLS ENERGY	NATURAL GAS-FIRE	516.76	30207	3/11/2020
BLACK SHEEP GARAGE	BAT WING MOWER REPAIR	374.29	30208	3/11/2020
BOLAND RECREATION	PLAYGROUND EQUIPMENT	29,906.00	30191	3/11/2020
BROCKER KARNS & KARNS	2020 ICAP RENEWAL-FIRE	29,930.98	30209	3/11/2020
CAPPEL'S ACE HARDWARE	CHAIN	200.16	30210	3/11/2020
CARDMEMBER SERVICES	TECH EXPENSE	206.35	30211	3/11/2020
CASS CO LANDFILL	28E AGREEMENT-QUARTERLY FEE	2,916.00	30212	3/11/2020
CASS CO SHERIFF'S OFFICE	28 E AGREEMENT-POLICE	5,972.00	30213	3/11/2020
CHRISTOPHER DANIELS	PURCHASE OF 630 MAIN ST	1,000.00	30179	2/26/2020
CINTAS	SAFETY SUPPLIES-STREETS	62.42	30214	3/11/2020
CITY OF ATLANTIC	LAB TESTS	380.00	30215	3/11/2020
DAN'S SANITATION	JAN/FEB GARBAGE	300.00	30216	3/11/2020
ED'S LAWN EQUIPMENT	MOWER MAINT/REPAIR	14.00	30217	3/11/2020
EFTPS	FED/FICA TAXES	2,782.07	10174558	2/26/2020
FELD FIRE	FIRE EXTINGUISHER MAINTENANCE	21.40	30195	3/11/2020
GWORKS	2020 TAX FORMS	91.72	30218	3/11/2020
IA COMMUNICATIONS NETWORK	LONG DISTANCE SERVICE	25.00	30196	3/11/2020
IA DEPT OF TRANSPORTATION	FINAL HWY 83 PROJECT PMT	192,141.83	30219	3/11/2020
IPERS	IPERS	2,144.20	10174557	2/26/2020
JASON ROBERTS	ROCK DELIVERY	537.08	30220	3/11/2020
JEO CONSULTING GROUP INC	WW SYSTEM UPDATE	1,344.20	30221	3/11/2020
JOE NELSEN	BLDING PMT-303 ELM	24.00	30222	3/11/2020
JUDI RUMPLE	JANITORIAL	25.00	30223	3/11/2020
KELLY LINDBLOM	JANITORIAL	193.50	30198	3/11/2020

BLACK HILLS ENERGY	NATURAL GAS	272.67	30193	3/11/2020
DEMCO	LABELS/LAMINATING SUPPLIES	87.70	30194	3/11/2020
LIBERTY NATIONAL	LIFE PRETAX	133.02	30178	2/26/2020
WESTEL SYSTEMS	PHONE EXPENSE	157.16	30192	3/11/2020
MAILANDER LAW	LEGAL FEES	287.80	30224	3/11/2020
MAIN STREET MARKET	SUPPLIES	96.51	30225	3/11/2020
NATHAN GRIESHABER	CLAIM REIMBURSEMENT	68.31	30226	3/11/2020
PERFORMANT RECOVERY, INC	GARNISHMENT	235.51	30171	2/13/2020
PERFORMANT RECOVERY, INC	GARNISHMENT	220.21	30177	2/26/2020
REGION IV IAWEA	SPRING MEETING REGISTRATION	32.00	30227	3/11/2020
SARA YOUNG	MILEAGE	172.98	30197	3/11/2020
SCHAFFER ROOFING & SUPPLY	ROOF REPAIR	269.00	30228	3/11/2020
SCHILDBERG CONSTRUCTION CO	CLASS D ROCK/1 1/2' CLEAN	1,616.98	30229	3/11/2020
TIRES & SERVICE	SKID LOADER TIRE REPAIR	134.00	30230	3/11/2020
UHS PREMIUM BILLING	HEALTH INSURANCE	2,612.26	30172	2/20/2020
VERIZON	MIFI SERVICE-FD	40.01	30231	3/11/2020
WESTEL SYSTEMS	PHONE EXPENSE-FIRE	348.33	30232	3/11/2020
WEX BANK	FUEL	859.47	30233	3/11/2020
Accounts Payable Total		369,958.27		
Total Paid On: 2/13/20		3,395.39		
Total Paid On: 2/26/20		3,381.92		
Total Paid On: 3/04/20		2,691.06		
Total Payroll Paid		9,468.37		
***** <b>REPORT TOTAL</b> *****		379,426.64		
GENERAL		76,071.11		
LIBRARY		8,523.16		
AIRPORT		4,959.69		
ROAD USE TAX		6,404.51		
EMPLOYEE BENEFITS		2,088.22		
TAX INCREMENT FINANCING		50,000.00		
HWY 83 STREET PROJECT		192,141.83		
PROJECT PLAYGROUND		29,906.00		
SEWER		7,987.92		
WW TREATMENT FACILITY		1,344.20		
<b>TOTAL EXPENDED FUNDS</b>		379,426.64		
<b>FEBRUARY 2020 RECEIPTS</b>				
GENERAL		35,975.35		
LIBRARY		45,113.95		
HWY 83 STREET PROJECT		155,141.83		
PROJECT PLAYGROUND		26,000.00		
SEWER		20,442.46		
<b>TOTAL REVENUE</b>		82,673.59		

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Mayor, Thomas Harris

ATTEST:

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Kaitlin Hodges, City Clerk