

The Anita City Council met in regular session Wednesday January 8, 2020 at City Hall with Mayor Harris presiding at 7:30 pm. Council Members present were: John Knutson, Ben Daughenbaugh, Pat Cassell, Kevin Littleton and Tim Wheelock.

Also present were Diane Holmes, Deanna Andrews, Gene Andrews, Eric Steffensen, Eyon Steffensen, Rhonda Larimore, Jim Mailander, Wade Jessen, Toni Hagen, Leon Vogl and Sara Young.

Motion by Daughenbaugh; second by Littleton to approve the agenda as posted. Correction noted to 508 Main Street, should have been 507 Main St which will not be addressed until the February 12, 2020 Council meeting as the address was posted in error. Ayes: All. Motion Carried.

Motion by Daughenbaugh; second by Littleton to approve the consent agenda which included the following: minutes of the December 11, 2019 Council Meeting; treasurer's report; invoices; Class C Liquor License for Crestwood Hills Golf Course. Ayes: All. Motion Carried.

Sara Young presented the Anita Public Library's FY21 Budget request. There was an increase in the amount requested due to salary increase and technology increases. Motion by Knutson; second by Littleton to approve the Anita Public Library's FY 21 Budget request. Ayes: All. Motion Carried.

Motion by Knutson; second by Littleton to approve Resolution # 19-01 "APPROVE APPOINTED 2019 OFFICERS" as follows:

City Attorney- Jim Mailander, Mailander Law

City Clerk-Treasurer-Kaitlin Hodges

Street Superintendent-Dave Winther

Fire Chief-Eric Steffensen

Waste Water Superintendent-Joe Nelson

Zoning Administrator-Joe Nelson

Public Health Officer-Atlantic Medical Center to include all satellite offices and participating providers

Mayor Pro Tem-Thomas Harris

Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Littleton; second by Knutson to approve Resolution # 19-02 "APPROVE STANDING COMMITTEE APPOINTMENTS" as follows:

Streets-Knutson/Wheelock

City Hall-Cassell/Knutson

Police-Littleton/Harris

Airport-Knutson

Buildings-Wheelock/Knutson

Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Cassell; second by Littleton to approve Resolution # 19-03 "NAMING OFFICIAL NEWSPAPERS" as Anita Tribune and Atlantic News Telegraph.

Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Knutson; second by Wheelock to approve Resolution # 19-04 "APPOINT OFFICIAL BANKS AND MAXIMUM DEPOSIT" naming First National Bank of Anita and Rolling Hills Bank & Trust with a maximum

deposit in any one bank, not to exceed \$1,000,000. Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Daughenbaugh; second by Littleton to approve Resolution # 19-05 "SETTING THE MILEAGE REIMBURSEMENT RATE FOR CITY OFFICIALS AND EMPLOYEES" to match that of the standard mileage rates as set by the Internal Revenue Services. Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Littleton; second by Daughenbaugh to approve Resolution # 19-06 "APPOINT OFFICIAL TO THE CASS COUNTY LANDFILL BOARD" by appointing John Knutson. Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Littleton; second by Knutson to approve Resolution # 19-07 "APPOINT OFFICIAL TO THE EMERGENCY MANAGEMENT & PUBLIC SAFETY COMMITTEE" by appointing Kevin Littleton. Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Littleton; second by Knutson to approve Resolution #19-08 "APPOINT OFFICIAL TO THE CASS COUNTY CONFERENCE BOARD" by appointing Thomas Harris. Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Knutson; second by Daughenbaugh to approve Resolution #19-09 "APPOINT OFFICIAL TO E911 BOARD" by appointing Kevin Littleton Ayes: Knutson, Cassell, Wheelock, Daughenbaugh and Littleton Nays: None. Motion carried.

Motion by Daughenbaugh; second by Littleton to set the Max Levy public hearing date for February 12, 7:30 p.m. Ayes: All. Motion carried.

Discussion was held in regards to Sewer billing. Currently Anita Municipal Utilities (AMU) is only billing those with active water accounts and is not billing those parties with inactive water accounts and those that are required to have a sewer connection per State and City Code due to increased costs that will have to be absorbed by them. AMU is requesting that the City, Proper, bill those with inactive water accounts and those that are required to have a sewer connection. Due to State Code, the Council has sought Legal Counsel to see if the City can legally amend City Code so that the City can do the billing per AMU's request. Also it was mentioned in regards to the standards regarding delinquent accounts, that discussion on this will be held at the February Meeting.

A salt and sand shed is needed for the city shop. Supplies are being looked at to see what the cost of the shed will be.

There will be weekly/monthly meetings regarding safety for city employees.

The setback ordinance for buildings was discussed.

Discussion held on nuisance abatements.

Motion by Littleton; second by Knutson to adjourn. Ayes: All. Motion Carried, meeting adjourned at 8:46 p.m.

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Mayor, Thomas Harris

ATTEST:

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Kaitlin Hodges, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ANITA MUNICIPAL UTILITIES	UTILITIES	360.53	30074	1/8/2020
ANDERSON SERVICES	WINDOW WASHING	12.00	30075	1/8/2020
ANITA DEVELOPMENT	DONATION	200.00	30076	1/8/2020
ANITA SUPPLY CENTER	SUPPLIES	58.38	30077	1/8/2020
ANITA TRIBUNE	PUBLISHING/ADVERTISING	341.10	30078	1/8/2020
ATLANTIC MOTOR SUPPLY	OIL/CONNECTOR	138.87	30079	1/8/2020
BLACK HILLS ENERGY	NATURAL GAS-FIRE	421.71	30080	1/8/2020
BLACK SHEEP GARAGE	JD DIGGER STARTER FIX	1,048.79	30081	1/8/2020
BM SALES	PAPER TOWELS/TOILET PAPER	116.00	30082	1/8/2020
CARDMEMBER SERVICES	GOOGLE	352.76	30083	1/8/2020
CASS CO LANDFILL	QUARTERLY FEE	2,916.00	30084	1/8/2020
CASS CO SHERIFF'S OFFICE	28E AGREEMENT-POLICE	5,972.00	30085	1/8/2020
CASS CO TREASURER	ELECTION COSTS	791.35	30086	1/8/2020
CHOICE PRINTING	CHECKS	226.35	30087	1/8/2020
CINTAS	MEDICAL SUPPLIES	45.35	30088	1/8/2020
ED'S LAWN EQUIPMENT	MOWER MAINT/REPAIR	358.49	30090	1/8/2020
EFTPS	FED/FICA TAX	951.06	10174551	12/19/2019
EVERGREEN CEMETERY	CEMETARY PAYMENT	2,000.00	30091	1/8/2020
FELD FIRE	TRUCK REPAIR-OIL CHANGE	236.00	30092	1/8/2020
IPERS	IPERS	509.86	10174550	12/19/2019
LIBERTY NATIONAL	LIFE PRETAX	17.53	30051	12/19/2019
MAILANDER LAW	LEGAL FEES	347.00	30096	1/8/2020
MID AMERICAN RESEARCH				
CHEMICAL	OIL/SILICONE SPRAY/DE-ICER	166.12	30097	1/8/2020
MOSQUITO CONTROL OF IOWA	MOSQUITO@IOWATELECOM.NET	4,880.00	30098	1/8/2020
OLSEN FUEL SUPPLY	REPLACE BREAK PADS-'15 CHEVY	816.51	30099	1/8/2020
SCHROER & ASSOCIATES, PC	1/2 AUDIT EXAM FEE	1,800.00	30100	1/8/2020
TIRES & SERVICE	TIRE FIX - BOBCAT	386.00	30101	1/8/2020
TREASURER STATE OF IA	STATE TAXES	332.55	10174552	12/19/2019
UHS PREMIUM BILLING	HEALTH INSURANCE	366.82	30053	12/19/2019
VERIZON	MIFI-FD	40.01	30102	1/8/2020
WESTEL SYSTEMS	PHONE EXPENSE	353.66	30103	1/8/2020
WEX BANK	FUEL	258.45	30104	1/8/2020
ACCO BRANDS INC	LAMINATOR REPAIR	449.50	30069	1/7/2020
SYNCB/AMAZON	SUPPLIES/CLEANING	77.71	30039	12/13/2019
ANITA SUPPLY CENTER	BOOK SUPPLIES	11.98	30068	1/7/2020
ATLANTIC PEST CONTROL	QUARTERLY PEST CONTROL	55.00	30067	1/7/2020
EFTPS	FED/FICA TAXES	746.68	10174551	12/19/2019
IPERS	IPERS	550.07	10174550	12/19/2019
KELLY LINDBLOM	JANITORIAL	159.75	30071	1/7/2020

BLACK HILLS ENERGY	NATURAL GAS-LIBRARY	168.41	30066	1/7/2020
LIBERTY NATIONAL	LIFE PRETAX	35.10	30051	12/19/2019
WESTEL SYSTEMS	PHONE EXPENSE	157.16	30065	1/7/2020
SARA YOUNG	MILEAGE	28.75	30070	1/7/2020
TREASURER STATE OF IA	STATE TAXES	338.00	10174552	12/19/2019
EFTPS	FED/FICA TAX	36.33	10174551	12/19/2019
IPERS	IPERS	28.86	10174550	12/19/2019
JASON ROBERTS	REPAIR CREEK BANK @ AIRPORT	1,125.00	30094	1/8/2020
PERFORMANT RECOVERY, INC	GARNISHMENT	16.84	30050	12/19/2019
PERFORMANT RECOVERY, INC	GARNISHMENT	15.99	30061	1/2/2020
TREASURER STATE OF IA	STATE TAX	4.13	10174552	12/19/2019
EFTPS	FED/FICA TAX	864.71	10174551	12/19/2019
IPERS	IPERS	550.28	10174550	12/19/2019
LIBERTY NATIONAL	LIFE PRETAX	46.35	30051	12/19/2019
PERFORMANT RECOVERY, INC	GARNISHMENT	203.63	30050	12/19/2019
PERFORMANT RECOVERY, INC	GARNISHMENT	194.49	30061	1/2/2020
TREASURER STATE OF IA	STATE TAX	301.87	10174552	12/19/2019
WEX BANK	FUEL	1,158.69	30104	1/8/2020
IMWCA	MIN PREMIUM	96.00	30093	1/8/2020
UHS PREMIUM BILLING	HEALTH INSURANCE	2,088.22	30053	12/19/2019
BOLAND RECREATION	DWNPMT FOR NEW EQUIPMENT	9,969.00	30054	12/27/2019
ACCUJET LLC	EMERGENCY JETTING	874.16	30072	1/8/2020
ALLIANT ENERGY	ELECTRIC AT LAGOONS	2,550.44	30073	1/8/2020
ANITA SUPPLY CENTER	SUPPLIES-SEWER	3.39	30077	1/8/2020
CITY OF ATLANTIC	LAB TESTS	490.00	30089	1/8/2020
EFTPS	FED/FICA TAXES	490.96	10174551	12/19/2019
IMWCA	MIN PREMIUM	4.00	30093	1/8/2020
IPERS	IPERS	364.51	10174550	12/19/2019
JOE NELSEN	MILEAGE	211.12	30052	12/19/2019
LIBERTY NATIONAL	LIFE PRETAX	34.04	30051	12/19/2019
PERFORMANT RECOVERY, INC	GARNISHMENT	9.73	30061	1/2/2020
TREASURER STATE OF IA	STATE TAXES	287.45	10174552	12/19/2019
UHS PREMIUM BILLING	HEALTH INSURANCE	157.22	30053	12/19/2019
JEO CONSULTING GROUP INC	WW SYSTEM UPDATE	2,688.40	30095	1/8/2020
Accounts Payable Total		54,465.17		
Total Paid On: 12/19/19		5,492.09		
Total Paid On: 1/02/20		6,418.66		
Total Payroll Paid		11,910.75		
CLAIMS TOTAL		66,375.92		
GENERAL FUND		30,472.17		
LIBRARY FUND		5,588.83		
AIRPORT FUND		1,413.19		
ROAD USE TAX FUND		6,916.87		
EMPLOYEE BENEFITS FUND		2,184.22		
PROJECT PLAYGROUND FUND		9,969.00		
SEWER FUND		7,143.24		
WW TREATMENT FACILITY FUND		2,688.40		
TOTAL FUNDS		66,375.92		

**DECEMBER 2019 RECEIPTS**

GENERAL	18,313.63
LIBRARY	15,598.03
AIRPORT	1,450.00
ROAD USE TAX	7,703.15
EMPLOYEE BENEFITS	4,122.31
EMERGENCY	498.03
TIF	1,213.22
L OST	19,971.39
DEBT SERVICE	872.05
PROJECT PLAYGROUND	14,060.00
SEWER	21,873.89
<b>TOTAL REVENUE:</b>	<b>105,675.70</b>